

## Request for Proposal

### Animal Nutrition Association of Canada FeedAssure® Program Update

#### Introduction

The [Animal Nutrition Association of Canada](#) (ANAC) is the national trade association of the livestock and poultry feed industry. Our 150 members include feed and ingredient manufacturers and distributors, as well as suppliers of a wide range of goods and services to the feed industry. Taken together, ANAC's membership represents 90 percent of commercial feed manufactured in Canada.

The [FeedAssure®](#) Program is a comprehensive feed safety management and certification program developed and managed by ANAC for the Canadian feed industry. It is a customized, full HACCP program of processes and controls that bring the highest safety standards to feed production. Certification under the FeedAssure® program carries the weight of third-party verification that safety controls are effective and are being followed. There are currently 176 facilities certified to the standard, which represents approximately 70% of commercial feed production in Canada. In order to maintain this reputation, it is imperative that we maintain a solid program and conduct regular program reviews and updates.

FeedAssure® was originally developed 20 years ago with the last major changes to the program implemented in 2010. ANAC has recently completed a comprehensive review and update of the FeedAssure® program. The updates reflect anticipated changes in the Canadian regulatory framework as well as scientific advancements in the feed industry.

#### Objectives and Scope of Work

ANAC is seeking an individual or consulting firm to assist in the review and update of the FeedAssure® audit checklist to reflect the program changes. FeedAssure® encompasses a variety of elements that include: the overall premises and equipment maintenance, process controls, sanitisation, storage, transportation, pest control, personnel training, recalls, biosecurity, crisis management, and feed defence/food fraud. The chosen candidate will work closely with ANAC staff and the FeedAssure® Steering Committee throughout the process.

The scope of this project involves reviewing and updating the FeedAssure® audit checklist. Tasks may include but are not limited to:

- Provide expertise related to food and feed safety
- Identify gaps and opportunities for improvement of the audit checklist format and process
- Update the audit checklist to align with the updated program manual
- Draft the updated audit checklist based on input from ANAC staff and the Steering Committee

#### Qualifications

- Previous experience working on similar projects and good working knowledge of food/feed safety schemes such as HACCP, GMP+, ISO22000

- Knowledge of feed /food manufacturing and associated processes
- Experience writing technical manuals, procedures, and/or guidelines
- Experience with feed/food safety auditing and audit procedures

### **Key Dates**

November 23: Deadline for submitting proposal

November 27: Notification of chosen candidate

December 2020 - February 2021: FeedAssure® audit checklist development

### **Please include the following elements in your proposal**

- Overview of proposed approach to complete the scope of work
- Detailed workplan and schedule
- Detailed cost breakdown
- Recent resume of individual(s) who will be providing the services

### **Proposal Submission**

Proposals should be sent to Nancy Stonos-Smith at [nstonos-smith@anacan.org](mailto:nstonos-smith@anacan.org) no later than November 23, 2020.

\*Please note that this Request for Proposal does not constitute an undertaking by ANAC to pursue all or parts of this project.